



Dr. Anil T. Deshmukh
MD (Pathology)
Dean

Shri Shivaji Education Society Amravati's
DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH
MEMORIAL MEDICAL COLLEGE
Shivaji Nagar, Amravati- 444603



Shri. Harshvardhan P. Deshmukh
President
Shri Shivaji Education Society

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Out.No.PDMMC/CCM / **156** / 2022

Date :- **06.1.2022**

Minutes of the Meeting

The meeting of 'College Council' was held on **Wednesday, 5th January, 2022** at 4.00 PM in the 'Council Hall' of Dean Office under the Chairmanship of Dean Dr. A. T. Deshmukh.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, General Surgery, Orthopedics, E.N.T., Ophthalmology, Obstetrics & Gynaecology, Anesthesiology, I/c MEU.

Following special invitees of the meeting were present :-

Medical Superintendent, Dy. Medical Superintendent, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, I/c Repair Section, I/c Central Store.

Following Members were absent :-

HOD, Dermatology, Respiratory Medicine, Radio-diagnosis, Dentistry, Physical Medicine & Rehabilitation, Administrative Officer, Warden, Nursing Hostel, Librarian, I/c Sport Department, I/c Central Workshop, Engineer, Electrician, Plumber, Sanitary Inspector, Technical Expert. HOD, Emergency Medicine out off station for Official work.

Following points were discussed in the Meeting :-

- 1 At the outset, Chair welcomed all the Members of College Council Meeting.
- 2 Minutes of the 'College Council & Hospital Committee' dated 15.12.2021 were confirmed.
Following items were reviewed.
 5. Chair reiterated that we had applied to National Medical Commission, New Delhi for **PG increase seats in Respiratory Medicine** from 01 to 03, **Orthopedics** from 03 to 05, **Obstetrics & Gynecology** 01 to 07 & **Ophthalmology** from 01 to 03 & also applied to

Maharashtra University of Health Sciences, Nashik for **General Medicine** from 04 to 12, **Dermatology** from 02 to 05, **General Surgery** from 06 to 12, **Anesthesiology** from 03 to 07 & **ENT** for 04 seats. NMC & MUHS Inspections will be held at any time. All the Members are directed to make ready their departments as per NMC norms.


11. **Pending Case Papers** issue was reviewed and asked Matron about the progress. She informed that Medicine & ObGy Department Case papers are pending. Chair directed Medical Superintendent to send letters to the concerned departments to complete the work at the earliest & HOD of the respective departments to initiate necessary action on the concerned staff.

- 3 We have received **Government Resolution (GR) from Maharashtra Government for 150 seats & MD Radiology PG seats** for the year 2021-22.
- 4 It is noticed that clinical faculties are not regularly attending **Rural Health Training Center, Ner Pingalai**. Chair directed concerned HODs to look into the matter and take necessary action.
- 5 Chair directed Dr.S.S.Pande to organize one day **workshop on “Good Clinical Practice”** & issue the certificates at our own.
- 6 As per the directives of National Medical Commission (NMC) the **College & Departments information is to be uploaded on College Website before 7th January 2022**. Chair directed all the HODs to submit their correct information before 6th January 2022.
- 7 Chair asked about **Short Term Courses** and directed to make planning about it.
- 8 Chair discussed about impending **NMC & MUHS Inspections for increase PG seats &** directed to maintain clinical data as per NMC norms.
- 9 Chair discussed about **‘COVID-19 & Omicron Variant’** & asked suggestions, if any.
Members discussed about **N-95 Mask and Booster dose**. It was decided to plan surgeries after **RTPCR Test** & make **Mask compulsory** to the patients’ relatives. Chair directed Medical Superintendent to circulate Notice about the Mask.
- 10 **For NAAC purpose** every paper should be in **English language** & no document will be

accepted in **vernacular language**.

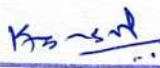
- 11 Chair informed the House that Affiliation has been granted for Fellowship Courses in basic Phototherapy & Laser in Clinical Dermatology, Palliative Care, Dialysis Medicine, Minimal Access Surgery & Phacoemulsification for academic year 2021-22.

The meeting concluded with thanks to the Chair.


Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action to :-

- 1) Medical Superintendent
- 2) HOD, Dept. of _____ (All Depts.)
- 3) Dy. Medical Superintendent
- 4) Administrative Officer.
- 5) All Incharges of concerned Sections.


Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




DEAN
Dr Panjabrao Alias Bhusaheb Deshm
Memorial Medical College. Amrava



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Out.No.PDMMC/CCM / 2798 / 2022

Date :- 07.04.2022

Minutes of the Meeting

The meeting of 'College Council' was held on **Wednesday, 6th July, 2022** at **4.00 PM** in the 'Council Hall' of Dean Office under the Chairmanship of Dean Dr. A. T. Deshmukh.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, E.N.T., Ophthalmology, Obstetrics & Gynecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, Emergency Medicine, I/c MEU

Following special invitees of the meeting were present :-

Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Nursing Superintendent, I/c Central Store, I/c Central Library

Following Members were absent :-

Medical Superintendent, Radio-diagnosis, Warden, Nursing Hostel, I/c Sport Department, I/c Central Workshop, I/c Repair Section, Engineer, Electrician, Plumber, Sanitary Inspector, Technical Expert.

Following points were discussed in the Meeting :-

- 1 At the outset, Chair welcomed all the Members of College Council Meeting.
- 2 Minutes of the 'College Council & Hospital Committee' dated 15.06.2022 were confirmed. Following items were reviewed.
 3. 'Online Teachers Database' present position was reviewed & directed the members to complete the work at the earliest.
6. As per the Report of Anti-Ragging Committee dated 2.6.2022, Dr. Anurag Keskar has not indulged in Ragging but Police enquiring the matter. Chair directed the Members to make aware the students that not to indulge in Ragging.

- 3 Chair observed that some **costly instruments are idle** & never used in the Departments. Chair directed the Members to make use of lying instruments by circulating them to departments where they are required.
- 4 **NMC Inspection** was held on 2nd July, 2022 for Respiratory Medicine PG increase seats from 01 to 03 & Obstetrics & Gynecology inspection is due & it will be held shortly. In context of discipline it has been observed that some HODs are taking undue advantage. Management has taken cognizance of same and all are advised to be proactive and vigilant.
- 5 **As far as NAAC is concerned we have organized Serial Criteria-Wise online meetings from 6th to 12th July, 2022.** The Chairpersons & Members of the Committees will have one to one interaction with AAA Advisor **Dr. Shubhangi Maske Jedhe**. We intend to file SSR in December, 2022.
- 6 We have purchased '**ProQuest Resources**' Software. In this software 21,000 e-book, magazines, references, reports, scholarly journals, top journals & trade publications are available. Chair directed the Members to open it and see the information. We had arranged orientation programme but many staff members were absent. We would like to arrange one more session for the remaining faculty.
Link :- www.proquest.com
Remote Username :- PDMMC_LIB
Password :- ProQuest@1
- 7 Now we will be applying for 1st year recognition and NMC inspection for increase 150 seats is expected in the month of September, 2022. Chair directed the Members to prepare SAF, Declaration & 'B' Forms.
- 8 Competency Based Undergraduate Curriculum for the Indian Medical Graduate includes Elective Postings. All HODs are advised to go through audit.
- 9 Chair informed that we are applying for **NABH**
- 10 We have started **Tarkheda OPD** in collaboration with Amravati Municipal Corporation. Chair directed HODs of Paediatrics & ObGy to send Residents regularly.
- 11 Chair informed that **Molecular Diagnostic Laboratory NABL Inspection** (Online & Offline) is scheduled on **Friday, 8th July, 2022** in Microbiology Department.
- 12 HOD Anesthesia informed that Basic Life Support Workshop (CPR) will be conducted for UG Students and PG Students on regular basis.

The meeting concluded with thanks to the Chair.

Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action :-

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- 2) HOD, Dept. of _____ (All Depts.)
- 3) Dy. Medical Superintendent
- 4) Administrative Officer.
- 5) All Incharges of concerned Sections.

Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. C. Amravati



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Out.No.PDMMC/CCM / 9648 / 2022

Date :- **09.12.2022**

Minutes of the Meeting

The meeting of 'College Council' was held on **Wednesday, 7th December, 2022** at **4.00 PM** in the 'Council Hall' of Dean Office under the Chairmanship of Dean Dr. A. T. Deshmukh.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, Radio-diagnosis, E.N.T., Ophthalmology, Obstetrics & Gynecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, Emergency Medicine, I/c MEU

Following special invitees of the meeting were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Nursing Superintendent, I/c Repair Section, I/c Central Store,

Following Members were absent :-

Warden, Girls Hostel, Warden, Nursing Hostel, Librarian, I/c Sport Department, I/c Central Workshop, Engineer, Electrician, Plumber, Sanitary Inspector, Technical Expert.

Following points were discussed in the Meeting :-


- 1 At the outset, Chair welcomed all the Members of College Council Meeting.
- 2 Minutes of the 'College Council & Hospital Committee' dated 16.11.2022 were confirmed.
- 3 Chair informed that on the occasion of **Late Dr. Panjabrao alias Bhausaheb Deshmukh 124th Birth Anniversary 'Free Diagnostic Camp' is organized from 1st December, 2022** to till further order. In this camp **CBC, FBS, Serum Billurubin, RBS, Blood Group, Blood Urea, PMBS & Serum creatinine** will be free of charge. Please see to it that number of patients will take advantage in this camp. He also informed that we have received a letter from the Secretary of Shri Shivaji Education Society, Amravati regarding to organize special

diagnostic camps from 20.12.2022 to 27.12.2022. Chair directed all the concerned HODs of Clinical Departments to organize different activities & inform accordingly to Dean Office. This information can be forwarded to the Society Office as and when required. If you have any suggestions please let us know.

- 4 Chair reiterated about NMC impending inspections for UG & PG & directed the concerned departments be prepared for the inspections.
- 5 While reviewing the working of UHTC & RHTC Chair directed the concerned Incharges to arrange Computer at the Centers and register the patients on Computer.
- 6 NAAC is concerned, Chair directed Dr. P.P.Torkadi, IQAC Coordinator to organize IQAC meeting at the earliest.
- 7 Chair informed that Dr. S. S. Rawlani is retired from the post of Prof & HOD on 30th November, 2022. Now Dr. D.G.Vidhale (Gudadhe) is the HOD of Anatomy Department.
“House congratulated Dr. Vidhale for her new appointment.”
Dr. S. S. Lawhale, Prof. & Head, Dept. of Anesthesiology is on long leave due to health problem. On his place **Dr. V. A. Patil handed over the charge as HOD of Anesthesiology Department.**
- 8 Chair informed that **prescriptions are written by Residents**. Enquiry was conducted and as per the recommendations of the Committee 03 Residents were imposed fine of Rs. 1000/- & directed them that in future such type of incidence will not be occurred. The Committee recommendations are accepted in the meeting.
- 9 Recently Radio-diagnosis Department has installed **Philips Affinity 70 G Sonography & X-ray D R Machines**. HOD Dr. Kothari made aware about the use & quality of the machines.
- 10 Chair directed all the Heads of Department to **highlight the facilities available in the Departments**. Whichever facilities are available in the Departments should reach the general public. Every department should prepare Power Point Presentation (PPP) & needs to be highlighted on regular basis.
- 11 Chair directed HOD, Radio-diagnosis to make arrangement of **Sonography machine** for the serious patients in Orthopedic Wards.
- 12 Chair informed that **07 students of 2021 Batch were caught for unfairmeans in 2nd term examination**. As per the recommendations of HOD, Anatomy, Physiology & Biochemistry imposed fine Rs. 20,000/- on each student & their answer sheet cannot be evaluated.
- 13 HOD, ObGy informed that **2019 batch students are not attending Prelims** and also 2020 batch students' attendance is very poor. The performance of 2020 batch is below par which needs to look into.
- 14 Chair reviewed Biometric **attendance** of the students of batch 2022. Dr. S.S. Pande informed that Roll Numbers have not yet been assigned.
- 15 Dr. P. R. Tekade, Prof & Head, Dept. of FMT informed that **Interns** are not taking seriously & they have submitted blank log books and nobody fill up the marks.
- 16 Dr. S.S. Pande, Prof & Head, Department of Physiology pointed out that **MUHS has prepared subject wise task force for blue printing for paper setting since last 3 months**. Now they want all HODs opinion. For that Controller of Examination, MUHS has formed WhatsApp Groups of subject wise HODs. All HODs should ensure that they are included in their subject WhatsApp Group. Members asked her to communicate list of all HODs with their Contact Numbers to COE, MUHS, Nashik.
- 17 It was resolved that National Policy on organ transplantation is hereby adopted by our college as per “The Transplantation of Human Organs (Amendment) Act, 2011, No. 16 of 2011.”

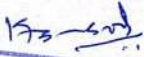
- 18 Chair informed that Continuation of Affiliation for 150 MBBS Seats is granted by MUHS for Academic year 2022-23.
- 19 Affiliation has also been granted for Fellowship Courses in 11 Subjects.
- 20 HOD Pediatrics informed that Neonatal Resuscitation Workshop will be conducted for UG & PG Students and Paramedical Staff on 10.01.2023 and 20.01.2023.

The meeting concluded with thanks to the Chair.


Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action to :-

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- 4) Administrative Officer.
- 5) All Incharge of concerned Sections.


Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




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Out.No.PDMMC/CCM / 4290 / 2021

Date :- 07.08.2021

Minutes of the Meeting

The meeting of 'College Council' was held on Wednesday, the 4th August, 2021 at 4.00 PM in the Council Hall of Dean Office under the Chairmanship of Dean Dr. A. T. Deshmukh.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, Radio-diagnosis, E.N.T., Ophthalmology, ObGy, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, & I/c MET.

Following special invitees of the meeting were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, Librarian, I/c Repair Section, I/c Central Store, I/c Sport Dept.

Following Members were absent :-

HOD, Emergency Medicine was busy in Society Office.

Warden, Nursing Hostel, Engineer, Electrician, Plumber, Sanitary Inspector, Technical Expert

Following points were discussed in the Meeting :-


- 1 At the outset, Chair welcomed all the Members of College Council Meeting.
- 2 Minutes of the 'College Council' held on 7th July, 2021 were confirmed & action taken on the items was noted. Following points were discussed & reviewed in the meeting.
 - UG & PG NMC Inspections.
 - Text Books

- Indoor & Outdoor Patients
 - Declaration forms
 - Departmental meetings
 - Biometric attendance
- 3 Chair informed that **‘Free Camps’** will be extended **upto 31st August, 2021**. CT Scan will be charged.
 - 4 Chair directed HODs to send **Departmental Meeting Minutes & maintain the record** regularly which is beneficial for different inspections as well as NAAC & NABH.
 - 5 Chair discussed about **PG increase seats and informed that 31st October, 2021 is the last date to apply**.
 - 6 Chair directed Nursing Superintendent to maintain **‘Dress Code’**
 - 7 We have establishing **“Palliative Care Unit”** in collaboration with Rotary Club of Amravati Midtown.
 - 8 **Biometric Attendance** is compulsory for all the staff members and from the next month it will be compulsory for **SR & JR**.
 - 9 **“Revised Basic Course Workshop”** will be organized **from 10th to 12th August, 2021**. This workshop is compulsory for faculties.
 - 10 Chair directed HOD, Medicine to increase **special investigations like TMT, ECHO & BERA**.
 - 11 **“Dress Code”** is compulsory for Non-teaching staff & for Teaching **“Apron”** is compulsory as dress code.
 - 12 Chair discussed and asked about, How to increase revenue? Members suggested to increase side rooms and paying ward. Chair informed that paying ward work is in progress and side rooms are increased in some wards.
 - 13 Chair directed to start teaching in **‘PPT format’** because **‘Smart Boards’** are made available in Lecture Halls.
 - 14 All the concerned HODs are directed to **start O.T. working at 9.00 AM**. We are in process to increase Operation Theaters.
 - 15 **Chair asked departmental problems** (if any) :-
 - (a) HOD, Orthopedics suggested for **twice sterilization in 10 days**. Chair accepted the suggestion and directed Medical Superintendent to issue instructions to the concerned.
 - (b) HOD, Surgery suggested that **we can use second time of used gloves**. Chair suggested sending it in Pathology Department and everybody try to curtail expenditure.
 - (c) HOD, Surgery suggested to provide **‘Central Suction Machine’ & “Oxygen Cylinder”**

in Surgery Minor OT.

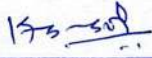
- 16 Intake Capacity of MBBS Students has been increased from 100 to 150 for Academic year 2021-22.

The meeting is concluded with thanks to the Chair.



Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action to :-

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- 2) HOD, Dept. of _____ (All Depts.)
- 3) Dy. Medical Superintendent
- 4) Administrative Officer.
- 5) All Incharges of concerned Sections.


Chairperson - Criteria No. 1
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




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Out.No.PDMMC/CCM / 5914/ 2020

Date :- 10.10.2020

Minutes of the Meeting

The Joint meeting of 'College Council & Hospital Committee' Meeting was held on Wednesday, the 30th September, 2020 at 4.00 PM in the Guyton Hall of Physiology Department under the Chairmanship of Dean Dr. P. R. Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, E.N.T., Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesia, ObGy, Dermatology, Psychiatry, Dentistry.

Following special invitees of the meeting were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Nursing Superintendent, I/c Repair Section, I/c Sport Department, Technical Expert.

Following Members were absent :-

HOD, Respiratory Medicine, I/c MET, Warden, Girls Hostel, Warden, Nursing Hostel, Librarian, I/c Central Store.

Following members of Hospital Committee were present :- Medical Superintendent.

HODs & Unit Incharges : Dr.A.V.Daphale, Dr.S.G.Vyas, Dr.S.L.Bhasme, Dr.H.S.Varma, Dr.A.V.Saboo, Dr.S.N.Agrawal, Dr.V.V.Saoji, Dr.G.R.Mundhada, Dr.N.P.Umale, Dr.R.M.Mulmule, Dr.A.V.Darokar, Dr.V.N.Bijwe, Dr.A.V.Kharia, Dr.G.N.Pundkar, Dr.R.W.Baitule, Dr.S.K.Kadu, Dr.A.V.Manekar, Dr.S.K.Tiwari, Dr.R.H.Nistane, Dr.P.S.Junghare, Dr.S.A.Karaley (Bhuyar), Dr.V.A.Patil, HOD, Bio-Chemistry, HOD, Pathology, HOD, Microbiology, HOD, P.S.M., HOD, Radio-Diagnosis, HOD, Anesthesia, HOD, Dentistry, I/c Research Lab, I/c Histopathology, I/c CBL, I/c CML, I/c MRS, I/c Medical Store, I/c Repair Section, I/c RHTC, I/c UHTC, I/c Resident Hostel & Intern Hostel, Warden, Boys Hostel, Nursing Superintendent.

Following Members were absent :-

Dy. Medical Superintendent was on leave.

Dr.G.R.Dubey, Dr.S.A.Bijwe, I/c CCL, I/c Cytology, I/c Blood Bank, Warden, Girls Hostel, Warden, Nursing Hostel .

Following points were discussed in the Meeting :-

- 1 At the outset Chair welcomed all the Members of the Meeting.
 - 2 Minutes of the 'College Council' held on 5.8.2020 were confirmed & action taken on the Items was noted.
 4. **Biometric Attendance** through face recognition has been started. Daily report is to be uploaded on Dash Board of Medical Council of India, New Delhi. However, it has been observed that many staff members of various departments are not marking their Biometric Attendance. The attendance record of Biometric system is only recognized by MCI. **Those who are not on any leave & have not recorded Biometric Attendance are treated as absent by MCI for that particular day.**
- Hence HODs are requested to take up this issue in the departmental meeting to avoid future complications.
6. Chair took review of '**On Line Classes.**' **Quarterly report of online/offline classes is to be submitted to Maharashtra University of Health Sciences, Nashik.**
 8. It was decided to hold the meeting for reviewing the progress of the NAAC work after 15th October, 2020. Dr. A. T. Deshmukh, NAAC Coordinator shall fix the date of the meeting.
 9. The College has applied for **PG Courses in the Department of Pediatrics & Radio-Diagnosis** & has also applied for increase PG seats in the Department of Psychiatry. The concerned departments should make all preparations for the forthcoming MCI inspections. Inspections are likely to be held after 15th October, 2020.
- 3 Chair informed that **NABH Inspection** of our Hospital was carried out on 25th December, 2019. NABH in its meeting dated 28.09.2020 have asked us to provide current Bio Medical Waste Authorization from State Pollution Control Board and to recruit 40 GNM Nurses.
 - 4 **Notification of Amended PG regulation** dated 16th September, 2020 of Medical Council of India was discussed. In Clause 13, under the heading of " Training Programme ", in sub-clause 13(1) following has been added as proviso:

“Provided that in respect of MD/MS students admitted with effect from academic session 2020-21, the training imparted as part of District Residency Programme in District Health System, as provided for in sub-clause 13(11) of these Regulations shall be considered as training imparted in a medical institution. The said Regulation is available on the MCI Website.

The HODs shall prepare the time-table for district training for 2020 batch and submit the same to Dean Office.

- 5 Chair informed that we have started **Covid Ward and SARI ICU**. College is trying to increase the beds of SARI ICU. It is also proposed to start delivery facility for Covid 19⁺ve patients. Chair directed to finalise the required preparations after mutual consultations of HOD, Pediatrics, ObGy, Anesthesia, Medical Superintendent and Metron.
- 6 Chair informed the Members that there is **pendency of completion of Bed Head Tickets**. Concerned Unit Incharges are directed to take up this issue to the respective Incharge Sister and the Resident Doctors. In any case pendency will be completed within next 10 days. Respective HOD shall monitor the process.
- 7 The Council **approved the draft of IPD Case Paper, Initial Assessment & Care Plan**, and continuation sheet (Copy enclosed).

The HODs of Pediatrics, ObGy & Psychiatry Departments shall prepare additional page in the approved Initial Assessment & Care Plan form as Page No. 03 as per their requirement.

- 8 Council discuss the decision taken in the Joint Meeting held under the Chairmanship of Director, DMER at Mumbai on 14.05.2020 and taking into consideration the gravity of Covid 19 the Resident Doctors registered as PG students whose term is over (03 years) are supposed to continue on the same designation and on same payroll. The continuation is compulsory. All Deans were requested to continue the services of such PG students. Accordingly their services are continued until further order.
- 09 Dr. S. S. Rawlani, Prof & Head, Dept. of Anatomy pointed out that Attendant Mr. G. U. Bharsakale is **not wearing mask**. It was decided to issue warning letter and fine of Rs. 100/- to Mr. Bharsakale.
- 10 Council took serious note of **the incident occurred on 12.07.2020**. It was noted that the Residents and Interns violated the lockdown guidelines and assembled without following norms of social distancing and wearing mask. It was unanimously decided to impose fine of Rs. 1000/- each on the following Residents/Interns.
 1. Om Hada
 2. Ankit Bhalerao
 3. Ashwini Kulat
 4. Kanchan Gehani
 5. Ajay Kendre
 6. Aniruddha Nikas
 7. Suraj Kathane
 8. Kishor Lande
 9. Shreya Sarolkar
 10. Sambhav Chhajed
 11. Abhishek Mali

- 11 Chair again brought to notice of Members that if any employee is **reported Covid P+ve**, then his/her name is to be reported immediately to Medical Superintendent for further necessary action.
- 12 Chair informed that the **University Summer – 2020 Theory Examination Time-table** for 2nd MBBS, Final MBBS Part 1 and Certificate Course in Modern Pharmacology has been published on University Website. The UG exams will be starts from 27th October, 2020. The HODs were requested to make the preparation for smooth conduct of examination. MUHS vide their Circular No. O.N.MUHS/XC/5217/2020 dated 30.09.2020 has directed to conduct Internal Assessment Examination (Preliminary for Winter 2020 of MBBS Students before 30.11.2020
- Last date of submission of Internal Assessment Marks for 5th, 7th and 9th term MBBS Students is extended to 15th December 2020. The respective HODS shall prepare the Time-table of Prelim Examination in consultation with Dean of Prelim Examination (For Winter 2020 Exam).
- 13 It was reported that a patient of OP poisoning was **referred from casualty to other Hospital** without giving first aid of Gastric leavage. Chair directed the HODs to train the Residents of primary requirements of management of serious patients. The concerned Departments shall prepare the SOPs of various emergencies related to their departments. They may take help of Pathology department as they have already prepared the SOPs required for their department.
- 14 Chair informed that CPS Courses has been started in Radiology (DMRE), Pediatrics (DCH) and OBGY (DGO).
- 15 HOD Anesthesia informed that Basic Life Support Workshop (CPR) will be conducted by Department of Anesthesiology for UG, PG Students and Interns.

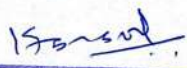
The meeting is concluded with thanks to the Chair.



Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action :-

- 1) Medical Superintendent
- 2) HOD, Dept. of _____ (All Depts.)
- 3) Dy. Medical Superintendent
- 4) Administrative Officer
- 5) All Incharges of concerned Sections.



Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




DEAN
Dr Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College, Amravati

Shri Shivaji Education Society, Amravati's

Dr. Panjabrao alias Bhausahab Deshmukh

Memorial Medical College

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Out.No.PDMMC/CCM / 6685/ 2019

Date :- 16.9.2019

Minutes of the Meeting

College Council Meeting was held on Wednesday, the 4th September, 2019 at 4.00 PM in the Council Hall of Dean Office under the Chairmanship of Dean Dr. P. R. Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, E.N.T., Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesia, Obstetrics & Gynecology, Respiratory Medicine, Dermatology, Psychiatry, Dentistry.

Following special invitees of the meeting were present :-

Medical Superintendent, Dy. Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, Librarian, I/c Repair Section, I/c Medical Store.

NABH Sub-Committee Chairperson/Members were present :- Dr.M.W.Jagtap, Dr.M.W.Barbde, Dr.S.R.Quazi.

Following Members were absent :-

In place of Dr.S.S.Pande, HOD, Physiology, Dr. S.M.Wawge was present.

In place of Dr.S.K.Tiwari, HOD. Pediatrics, Dr.K.Y.Vilhekar was present.

In place of Dr.R.P.Chordiya, HOD, Respiratory Medicine, Dr.A.H.Rohankar was present.


Engineer, Electrician, Plumber, Sanitary Inspector, Technical Expert.

Following points were discussed in the Meeting :-

- 1 At the outset Chair welcomed all the Members of the Meeting.
- 2 Minutes of the Joint College Council & Hospital Committee held on **21st August, 2019** were confirmed & action taken on the Items was noted.
- 3 Chair asked the Members about **pending licenses**, if any and directed them to take necessary action at the earliest.
- 4 Chair took review of **NABH working** and directed all the concerned to prepare **SOPs** of their departments. There will be a Pre Assessment Programme on 13th & 14th September, 2019. Chair read the names of Lecturer Incharges for BHT. Review meeting for SOPs is scheduled on 7th Sept., 2019 at 11.00 AM in the Meeting Hall.
- 5 The discussion was held about **HIV+ve patients** and directed not to refuse the treatment of these patients and also directed to write Unique Code on the Case Paper. (i.e. “ **ICH** ”)
- 6 The discussion was held about the duties of **Security Guards**. HODs were requested to direct all their members to show ‘**Identity Cards**’ as & when demand is made by Security staff. Misbehaviour (if any) by Security Staff is to be reported to M.S. Office.
- 7 **Revised Circular of MUHS No. 57/2019 dated 28.8.2019 regarding betterment examination for failed 1st MBBS student was discussed.** It was decided to follow the instructions of MUHS.
- 8 Members informed about the **non working of Lift**. Chair directed Medical Superintendent to look into the matter and take necessary steps to solve the problem at the earliest.
- 9 Chair took review of **surprise visits of Anti-Ragging & Anti-Ragging Squad Committee Members** and directed them to be vigilant. He pointed out the incidence occurred in Utter Pradesh Medical College.
- 10 **NABH Training Workshop for Non-Teaching Staff is organized on 5th Sept., 2019 at 3.00 PM** in the Guyton Hall. All the members are directed to send their departmental Non-Teaching Staff & Nursing Staff for training, if they have not participated in the previous workshops.

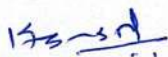
- 11 HOD Community Medicine informed that Workshop on Basic Course in Research Methodology will be held for PG Students and PG Teachers from 27.09.2019 to 29.09.2019.

Meeting ended with thanks to the Chair.

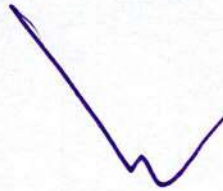

Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action to :-

- 1) Medical Superintendent
- 2) The HOD, Dept. of _____ (All Depts.)
- 3) Dy. Medical Superintendent
- 4) Administrative Officer
- 5) All concerned Sections.


Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




DEAN
Dr Panjabrao Alias Bhausaheb Deshmukh
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Out.No.PDMMC/CCM / 5703 / 2019

Date :- 13.8.2019

Minutes of the Meeting

College Council Meeting was held on Wednesday, the 7th August, 2019 at 4.00 PM in the Council Hall of Dean Office under the Chairmanship of Dean Dr. P. R. Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, E.N.T., Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesia, Obstetrics & Gynecology, Respiratory Medicine, Dermatology, Psychiatry, Dentistry, I/c MET.

Following special invitees of the meeting were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, Librarian, I/c Repair Section, Bio-Medical Engineer, I/c Medical Store, MRO

NABH Sub-Committee Chairperson & Members were present :- Dr.M.W.Jagtap, Dr.R.R.Soni, Dr.S.G.Vyas, Dr.S.Chaudhari, Dr.S.W.Patil, Dr.S.R.Qazi, Dr.M.W.Barbde, Dr.A.P.Nikam, Dr.R.R.Khorgade, Dr.M.M.Deshmukh, Dr.S.T.Dore, Dr.A.H.Rohankar, Dr.Sonal Bhuyar, Dr.M.K.Deotale, Dr.P.V.Kale, Dr.M.P.Murke.

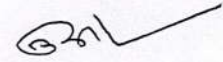
Following points were discussed in the Meeting :-

- 1 At the outset Chair welcomed all the Members of the Meeting.
- 2 Minutes of the Joint Meeting of College Council & Hospital Committee dated 19th July, 2019 were confirmed with the following modification.
 4. 'Identity Cards' review was taken & directed the Members of the House to wear Identity Cards regularly during working hours.
- 3 'Digital work progress' was reviewed. HOD, Psychiatry informed that within a week work will be started. HOD, Respiratory Medicine informed that work is going on & printing is not done due to Printer. Chair directed both the HODs to take follow-up and start work without delay.

- 4 HOD, Respiratory Medicine informed that CME is scheduled on 11th August, 2019 at 10.00 AM in the Guyton Hall of Physiology Department and it will be followed by Lunch. He requested all the concerned to attend CME.
- 5 HOD, Orthopedics informed that Operative Workshop on 'Total Knee Ortho-plasty' on 11.08.2019 in Operation Theatre in collaboration with Amravati Orthopedics Association. Inauguration will be done by Hon'ble President Shri Harshvardhanji Deshmukh, Shri Shivaji Education Society, Amravati at 10.00 AM. He requested all the concerned to attend the workshop.
- 6 Report of Inquiry Committee about Unfair means during IInd Term Examination of AB 2015 Batch on 27.7.2017 was received from the HOD, Surgery Department & it was considered in the Meeting. As per the report total 08 students were found using unfair means. It was decided that (1) Parents will be informed of the concerned students. (2) Exam will be cancelled (3) Fine Rs. 1000 / student be imposed. (4) Two seized Mobiles will be handed over to the parents of the concerned students.
- 7 Chair informed that the letter received from the HOD, Dept. of General Medicine about the complaint dated 26.7.2019 of AB-2015 Batch students during Theory Examination. In his letter he informed that students were not seated on their Roll Numbers and they were not in Dress Code as per MUHS Directions. After discussion it was decided to impose fine Rs. 500/- on the concerned students of AB-2015 Batch and it was further reiterated "not to allow students for College Exam without dress code of MUHS."
- 8 Chair directed that blood from College Blood Bank should be used ordinarily and if blood is not available in our Blood Bank, then MSW Shri Samir Kadu (Mobile No. 8788807754/9420127972) is to be contacted for making available blood from Voluntary Donors. In case patient/relative desires to obtain Blood from Blood Bank of General Hospital, then it should be allowed.
- 9 Chair informed the dates of NABH Inspections and directed that everybody should be aware about Hand washing, Bio-Medical Waste Segregation. He directed all the committees to sensitize the staff. The NABH Sub-Committee Chairpersons have pointed out the following scope of services for the awareness of Members.
 - (a) Speaker announcement system
 - (b) To maintain Box File in OPD about the facilities available in the Deptt.
 - (c) Departmental facilities Boards in OPD.
 - (d) Central Board for all facilities available in Hospital
 - (e) OPD staff should be aware about the facilities available in Department.
 - (f) Prescription should be written in Capital Letters.
 - (g) Fogging awareness

- (h) Antibiotic policy
 - (i) Laundry – Soiled & Unsoiled
 - (j) ICU/MICU Wall basin
 - (k) Complaint Box
 - (l) Date and Time on Case papers.
 - (m) To maintain the files of different records.
 - (n) Hazardous material & chemical materials safety and its location.
- 10 Chair informed that there will be a “ NABH Training Workshop ” on 8th & 9th August, 2019 at 4.00 PM in the Guyton Hall of Physiology Department. All the regular Non-teaching staff and contractual staff for the workshop shall attend the Workshop. Chairpersons of NABH Sub-Committees will address the workshop.
- 11 Chair informed that intake capacity for MD Pathology PG Degree is increased from 02 Seats to 07 Seats for Academic year 2019-20.
- 12 HOD Community Medicine informed that Workshop on Basic Course in Basic Methodology was successfully conducted from 09.08.2019 to 11.08.2019 for PG Students and PG Teachers. 50 participants were registered for this Workshop.

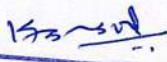
Meeting ended with thanks to the Chair.




Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action to :-

- 1) Medical Superintendent
- 2) The HOD, Dept. of _____ (All Depts.)
- 3) Dy. Medical Superintendent
- 4) Administrative Officer
- 5) All concerned Sections.


Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




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Out.No.PDMMC/CCM / 5886 / 2018

Date :- **8.9.2018**

Minutes of the Meeting

Urgent College Council Meeting was held on Saturday, the 8th September, 2018 at 12.00 Noon in the Council Hall of Dean Office under the Chairmanship of Dean Dr. P. R. Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesiology, Obstetrics & Gynecology, Respiratory Medicine. Dermatology, Psychiatry, Dentistry, I/c MET.

Following special invitees of the meeting were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, Librarian, I/c Sport Dept., I/c Repair Section, I/c Central Store, Bio-Medical Engineer.

Following Members were absent in the Meeting :-

Dy. Medical Superintendent was on leave.

In the absence of Dr.P.S.Junghare, Prof & Head, Dept. of ObGy Dr.S.A.Karale(Bhuyar) was present.

Following points were discussed in the Meeting :-

1) At the outset, Chair welcomed all the Members of College Council and told that the main object of the Urgent College Council meeting is to consider the report of Anti-Ragging Committee Meeting held on 07.09.2018. Recommendations of the Anti-Ragging Committee were discussed. After deliberations, it was decided to impose fine of Rs. 1 Lakh each and debar following four students from the next college examination.

- (A) (1) Nimish Donge (2017 Batch)
(2) Nitin Mankar (2017 Batch)
(3) Shubham Gabhane (2017 Batch)
(4) Roshan Girsavale (2017 Batch)

(B) It was decided to impose fine of Rs. 90,000/- each on the following students.

- (1) Vipin Kadu (2017 Batch)
- (2) Aniket Palhade (2017 Batch)
- (3) Aniket Dewalkar (2017 Batch)
- (4) Anurag Bhore (2017 Batch)
- (5) Vishwanath Pole (2017 Batch)
- (6) Shubham Jaiswal (2017 Batch)
- (7) Nimish Banginwar (2017 Batch)
- (8) Dhyneshwar Tale (2017 Batch)
- (9) Shivam Bhuyar (2016 Batch)
- (10) Badrinath Somani (2016 Batch)
- (11) Bhagwat Monde (2016 Batch)

2) Council considered the reply of Rohit Fadtale (Roll No. 13031) against show cause notice issued to him on 26.7.2018. It was decided unanimously to forfeit his stipend of the entire period of internship & impose fine of the equivalent amount for forging OPD documents in the name of JR-III.

3) Council considered the reply of Dr. Nilish B. Giri, JR-III, Dept. of Ophthalmology against the show cause notice issued to him on 21.3.2018 for forging signature of HOD, Ophthalmology. It was unanimously decided to forfeit the stipend paid to him during entire period of Residency and impose fine of the equivalent amount.

4) Council considered the reply of Monika Milind Dharmadhikari (Roll No. 12022) in response to show cause notice issued to her on 26.7.2018. It was decided unanimously to impose fine of Rs. 10,000/- for pressuring the Intern and for not submitting Medical Certificate through prescribed procedure.

5) It was decided to hold Medical Checkup of newly admitted Ist MBBS students in the Session 2018-19 w.e.f. 10.9.2018 in the batches of 10 students each day the Medical Board of the College including examination by Psychiatrist and counseling by the Medical Psychologist.

6) Chair informed that affiliation has been granted for Certificate Course in Modern Pharmacology for the A.Y. 2018-19. Chair directed course coordinator Dr. Kishor A. Bansod to prepare time-table as per MUHS guidelines.

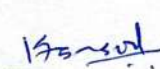
Meeting ended with thanks to the Chair.




Dean,
Dr.P.D.M.Medical College,
Amravati

Copy for information and necessary action to :-

- 1) All Members of the Meeting
- 2) Medical Superintendent
- 3) Chairman, Anti-Ragging Committee
- 4) Dy.M.S.
- 5) Administrative Officer
- 6) CA cum FO
- 7) Student Section
- 8) Account Section


Chairperson - Criteria No. I
NAAC Steering Committee
Dr. P. D. M. M. C. Amravati




DEAN
Dr. Parshurao Alias Bhausaheb Deshmukh
Memorial Medical College, Amravati